

Architectural / Landscape Application

(Allow 30 days for processing and response from the Committee)

This form must be completed by the homeowner and approved by the Architectural Committee **BEFORE** any work commences.

Date: _____ Association Name: _____ Lot No. _____

Homeowner's Name: _____

Property Address: _____

Phone Number: _____ Email Address: _____

CHECK FROM ONE OR MORE OF THE FOLLOWING:

- | | | | |
|------------------|--|------------------------------------|--|
| Landscape Plans: | <input type="checkbox"/> Front Yard | <input type="checkbox"/> Rear Yard | <input type="checkbox"/> Both |
| Concrete Work: | <input type="checkbox"/> Walk Ways | <input type="checkbox"/> Patio | <input type="checkbox"/> Pad |
| Walls/Fences: | <input type="checkbox"/> Wrought Iron Fences | <input type="checkbox"/> Gates | <input type="checkbox"/> Retaining Wall |
| Water Features: | <input type="checkbox"/> Pool | <input type="checkbox"/> Spa | <input type="checkbox"/> Waterfalls <input type="checkbox"/> Fountains |
| Structures: | <input type="checkbox"/> Awnings | <input type="checkbox"/> Gazebo | <input type="checkbox"/> Patio Covers <input type="checkbox"/> Patio Enclosure |
| | <input type="checkbox"/> Complete Home | | |
| Other: | <input type="checkbox"/> Specified: _____ | | |

Contractor's Name: _____ License No. _____

Instructions:

- Describe in detail your request and be sure to attach documentation showing structural design, exterior elevations, exterior materials, color(s), texture, shape, and dimensions (**LxWxH**). (*Product specification sheets, photos, and/or samples should also be included.*)

- Include a copy of plot plan or drawing showing the accurate location and dimension of the work being requested with respect to the house and property lines.
- Return completed Application and supporting attachments to Pacific Central Management, Attn: Samantha D'Alessio
Via email at sdalessio@pacificrealestate.net or by U.S. Mail to P.O. Box 25035, Fresno, CA 93729

****Homeowner is responsible for obtaining all applicable permits required by the City. A copy of the permits may be required and submitted if deemed necessary by the committee. Any project(s) in the rear yard and visible from the golf course must be FIRST approved by Lee Duckering before submitting an architectural request to PCMC.**
Lee Duckering's contact information: Phone: 559-269-0126 Email: ldasla@comcast.net

Signature of Legal Homeowner submitting: _____

Architectural Committee Use Only

Date: _____

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved (The entire document is NOT APPROVED and must be resubmitted with additional information and/or changes)
<input type="checkbox"/> Conditional Approval: (This request is conditionally approved subject to conditions noted below)	
<input type="checkbox"/> Approval of affected Neighbors required	<input type="checkbox"/> Inspection Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____

Authorized Signature of Committee Members:

1. _____ 3. _____

Application Checklist for Design Review

Request for design review from the Architectural Review Committee requires the submittal of certain information in order for members of the Committee to accurately evaluate the proposed project. The following information is required to be submitted a minimum of two days prior to the Committee's next scheduled meeting. Applications shall be reviewed for compliance with submittal requirements. ***Applications submitted without the required information are not required to be accepted for processing.***

A. Application Submittal Requirements for all Projects:

Completed application form / Photo or drawing showing exactly what will change

B. Application Submittal Requirements for Landscape Projects:

A Landscape Plan (preferably drawn to scale) indicating:

- Location of all existing structures on-site, property lines (fences, patios, sidewalks);
- Location of all existing trees, plants or shrubs;
- Location of existing and proposed drain inlets or other drainage facilities;
- A schedule of new plantings indicating name, number, size and spacing;
- The location of all proposed plants, shrubs, and trees
- The location of any new hardscape features or other landscape features (decks, statues, retaining walls...)
- Any proposed structures or shade structures should be indicated on the plans. Note: New structures will require submittal of items outlined in section C of the checklist;
- The type of irrigation system and that it will have an automatic timer/ controller;

C. Application Submittal Requirements for Addition of Structures, Patios, Decks:

Copy of a site plan drawn to scale indicating the following:

- Property lines, building setback lines and all easements of record;
- Proposed structures to be fully dimensioned and indicate distances from property lines and existing structures;
- Existing buildings and other structures on site;
- Driveways, patios and sidewalks;
- All areas to be planted and existing trees;
- Entrances, exits and walkways;
- Screens for ground mounted equipment, trash enclosures etc.;
- Exterior lighting including type, location height and method of shielding light;
- Samples of paint to be used 8 X 11 samples.

D. Additional Submittal Items For New Structures or Architectural Modifications:

All of the above as needed and a copy of an elevation drawing indicating the following:

- Structure elevations from all sides, indicating direction;
- All building materials and colors;
- Plans indicating structural components and construction which are fully dimensioned
- Maximum height
- Complete plot plan showing set backs, other structural items, and driveways, etc.

E. Based on your specific submittal, additional information maybe required by the Architectural Review Committee.